



**NOTICE TO PROCEED**

01 APR 2024

**TRANS OUTSOURCING PROVIDER  
INTERNATIONAL CORP.**

22, Mckinley Road, Parkwood  
Ph. 2 Maybunga Pasig City

Gentlemen/Mesdames:

We wish to inform you that the contract for the project under Direct Contracting for the **MAINTENANCE SUBSCRIPTION PROGRAM OF INFOROUTER ENTERPRISE RECORDS MANAGEMENT - GENERAL SERVICE OFFICE** under **REQUEST FOR QUOTATION NO. 100-24-01-325**, covered by **CONTRACT NO. AMP2024-01-325** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.


We look forward to the completion of this project to our mutual satisfaction.

Very truly yours,

**VICTOR MA REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:   
**PERCIVAL A. FELIPE**  
Authorized Representative  
**TRANS OUTSOURCING PROVIDER  
INTERNATIONAL CORP.**

Date: April 1, 2024

RFQ No. 100-24-01-325 | NFL